



## Code of conduct for visitors and external companies

### Prior to your arrival – Health self-check

- Before you can enter the premises of the DRÄXLMAIER Group, please carry out a health self-check by answering the five self-check questions on the back and documenting the planned contact information.
  1. I am under quarantine and/or belong to a risk group?
  2. My body temperature before the visit is measured at over 37,8 Grad Celsius / 98.6 degrees Fahrenheit?
  3. I have influenza, have to sneeze frequently and/or have a runny nose? (no known allergy is meant here)
  4. I cough regularly, the coughing stimulus comes unexpectedly and/or I've been having trouble breathing lately? I feel short of breath?
  5. I have signs of a cold with headache, joint and limb pain and/or I feel "flu-like"?

**All five questions answered with NEIN: → You are able to visit!**  
**One question answered with YES and/or symptoms: → Please stay at home!**

- We reserve the right to carry out health checks on site.

### Entering and leaving the factory premises

- Entering and leaving the factory premises during the pandemic will take more time than you are used to. Therefore, please remain calm and always keep a minimum distance of 1.5 meters from other persons. This also applies if you have to wait in front of entrances and exits.
- Follow the instructions of the plant security as well as the signs and floor markings on the company premises.
- A mouth and nose mask must always be carried. This must be shown to the plant security without being asked before entering the company premises.

### Social Distancing

- Always keep a minimum distance of 1.5 meters from other people. If this is not possible, please use a mouth and nose mask.
- Observe the maximum occupancy rate, which applies in meeting rooms, among other places.
- Avoid shaking hands.

### Breaks

- Keep a minimum distance of 1.5 meters even in the smoking areas.
- The use of the canteens is currently prohibited for external persons.

### Stop the spread of the virus

- Wash your hands as often as possible with soap and water for at least 20 seconds. (Hand washing rules are posted in every washroom).
- Cough and sneeze properly - cover your nose and mouth with a handkerchief, napkin or elbow crease.

### Be careful not to infect others

- If you feel ill, please contact your contact person immediately by telephone and leave the company premises directly.